

CROQUET ASSOCIATION QUEENSLAND

**Sports House
150 Caxton street
MILTON Q 4064
Meeting date 24th July 2018**

		ACTION
1.	Welcome 10.30am The President welcomed Members to the Meeting.	
2.	Attendees: D. Close (President) D. Williams (Vice President), C. Ribone (Secretary/BNR) K. Wood (Treasurer), B. Fleming (Proxy WBB), P. Reynolds (DDR), M. Neate (GCTR), L. Farry (CQR), D. Byres (SCR), B. McAlister (BSR), V. Wintzer (Minute Secretary) Observers: Lynda Davis (Dir of Coaching/ Director Ricochet / Referees) Barbara Northcott (Dir of Gateball), Greg Whymark (Director of Association, Referees), John Hardy (Director of Association), Margaret Barnard (Director of Referees, Gateball) and Brian Roback (Director of Golf). Andy Hallinon (Director of Golf Referees arrived 11.35am).	
3.	Apology: John Stokes (WBB) Terry Ericson Director (Under 21s)	
4.	Vale Nil	
5.	Receipt of Minutes M/C 19th June 2018 MOTION: It was moved Treasurer K. Wood, seconded P. Reynolds DDR 'that Minutes of the CAQ Management Committee meeting of 19 th June are received.	Carried without dissent
6.	Amendments to Minutes of Management committee Meeting 19 June 2018 There were no amendments	
7.	Confirmation of Minutes M/C 19 June 2018 MOTION: It was moved by GCTR M. Neate and seconded Treasurer K. Wood 'that the Minutes of 22 nd May are confirmed.	7. Carried without dissent
	<u>Suspension of Standing Orders</u> MOTION: 7.1 It was Moved V.Pres. D. Williams Seconded SCR D. Byres 'That Standing Orders are Suspended' Reports and Discussion from Code Directors: All Code Directors were present at the meeting to present their reports (Andy Hallinon arriving at 11.35 am). In summary: (a) <u>Director Coaching</u> Director of Coaching, Lynda Davis, advised the following courses had been held:	Carried without dissent

- 30 April, Level 1 Course at Toombul four coaches re-accrediting, plus first coach from Twin Rivers accredited;
- 14-17 May, Train the Trainer Course held at Southport, with three coaches accredited as trainers;
- 4 July, two Foundation coaches accredited, including first coach from Pine Rivers;
- 13 July, a one-day re-accreditation course where Greg Bury reaccredited as a Level 1 Coach.

She also advised that a Coaches' Conference had been held at Windsor on 21 July with 31 coaches attending, with Guest Speaker Lachlan Parkinson, High Performance Manager. Coach of the Rugby7's.

Further coaching sessions are booked for Nambour (15-17 August),

Rockhampton 20/21 August and Windsor 1 September).

(b) **Director of Codes**

Director of Association John Hardy advised he'd event managed three events, with two more to come, including the inaugural mixed doubles. There had been several postponements of events for various reasons. He planned in visiting northern clubs in the second half of the year. He had also purchased the trophy for the inaugural Mixed Doubles event.

Director of Golf Croquet, Brian Rubock said that the Golf Croquet State Representative team was in training for the WCF Interstate Shield to be held in the Hunter Valley in September. The ACA Bronze Medal event had been held with Richard Pickvance to represent Queensland in Sydney. The inaugural mixed double had been held with excellent entries, Brian Rubock donated a trophy for the event.

Director of Gateball, Barbara Northcott, advised Gateball had a busy schedule planned for the remainder of the year. A Come Try workshop was held at Bribie Island that was very successful, with ten attending. Bruce McAlister has been appointed the Manager for the Gateball Teams Championship Suzuki Cup. There are nine Gateball players attending the WGU Championships in Brazil in September

Director of Ricochet, Lynda Davis said she'd held a Ricochet Workshop at Pine Rivers at 10th May and had plans to run several more courses in the second half of the year.

(c) **Referees**

Director of Association, Referees, Greg Whymark advised he'd only been in the position a brief time, but he could report that he'd obtained a list of current referees

	<p>from the National Association, Elizabeth Fleming had conducted a training session in Wide Bay, with three referees reaccredited and nine candidates ready for assessment. Keith McLeod has held several referees training courses with ten to be assessed at the end of July. Both John Hardy and Greg Bury have been accredited as referees.</p> <p>Director of Golf Croquet, Referees, Andy Hallinon said he felt there should be a formal hand-over in place when taking over a position, as he found it difficult to access the information required, especially records. He felt that Clubs should be asked to provide a list of all referees at their clubs to cross-check his list. New Golf Croquet Rules Books would be available shortly. There needs to be clearer rules as to how much referees are paid and a rationale for how many referees were to be appointed to a tournament. A further suggestion was that all Referees should be provided with an official kit when accredited – jacket, rules book, tools of the trade.</p> <p>Director of Gateball, Referees, Margaret Barnard, advised that four Level 2 Referees had been accredited, with four more to be examined in Rockhampton.</p> <p>(d) All Directors felt there should be additional training for event management, as no director was fully conversant with the system. A discussion was also held as to whether the Event Management position should be divided up permanently, as it was acknowledged that the number of events were now too much for one person. It was generally felt that, though the present system was workable, it was not the best solution, and the Event Sub-Committee should discuss options and report back to the Management Committee prior to the calling of Expressions of Interest for 2019.</p> <p>It was further resolved that arrangements are made for the Web Officer to run a short course covering computer aspects of event management at Sports House for the Directors, followed by a discussion on what was required to upgrade the referee and coaching pages.</p>	<p>Tournament Sub-Committee Discussion</p> <p>Secretary</p>
	<p>Resumption of Standing Orders MOTION: 7.2 It was Moved B. McAlister (BSR) seconded K. Wood (Treasurer) 'that Standing Orders are Resumed'</p>	<p>Carried without dissent</p>
<p>8.</p>	<p>Business arising from the Minutes: 8.1 Selection Policy ad hoc committee – Report due August meeting.</p> <p>8.2 150 Year Celebration Parliament House Roylene Mills from Parliament House has contacted Bruce McAlister CAQ Co-ordinator who advised all in control</p>	<p>August</p> <p>B.McAlister</p>

	<p>regarding handout brochures etc. Carolyn Ribone was thanked for effort in the production of the Brochure. It was advised that Nundah Festival, Kite Festival and Strathpine Seniors Expo had made queries about receiving copies of the postcard for the 'show bags', numbers still to be advised.</p> <p>8.3 Sponsorship: CAQ President has been given details to contact Akubra regarding possible sponsorship and will follow up and develop as to what Croquet package could be possible to benefit both the Sponsor and Croquet.</p> <p>8.4 Referees Badges For Information only – GC Referee director to handle</p>	Secretary
9.	<p>Correspondence: 9.1 Resignation of GCTR Secretary – (for Information only)</p> <p>9.2 Brian Rubock showed Board Members photograph of the Trophy for the CAQ Golf Croquet Mixed Doubles. The President thanked Brian for the donation of the Trophy.</p> <p>9.3 Tender received for the Fernbroke Oval at Redbank, Springfield Central sports CAQ cannot put in a tender; however, will ask nearby Clubs Ipswich and Graceville if they would have an interest to follow up regarding a Croquet Club be included within the complex.</p> <p>MOTION: 9.3 It was Moved V. Pres D. Williams seconded Treas. K. Wood 'That the information is sent to Ipswich and Graceville noting if funding is required CAQ will endeavour to assist.</p>	Carried without dissent
10	<p>ACA BUSINESS 10.1 / 10.2 Request from ACA re numbers. A report was received from E. Melville re registrations. He stated there were 1,404 Members as at 30th June. He provided a breakdown of how many played in each Discipline and together with calculation of social players (i.e. those who attend Come Try Days and club functions) it was resolved the ACA should be advised the number is approximately 7,200.</p> <p>10.3 Discussion Paper from D. Byres regarding By-Laws. Policies etc being followed in some cases can become an argument and not the principle issue. The main interest for CAQ should be of progressing/ developing the</p>	Secretary

	<p>game/business with the use of better communication.</p> <p>10.4 M. Tinker The issue of fund raising will be looked at further by the Management Committee.</p>	
11	<p>Event Management</p> <p>11.1 Letter received by CAQ from Wynnum Club re withdrawal of hosting Mixed doubles.</p> <p>11.2 Brisbane South Region Reference to above withdrawal by Wynnum Club. After discussion MOTION:11.1 it was moved SCR D. Byres and seconded DDR P. Reynolds that 'CAQ will ensure that Host Clubs will be included in the discussion process in future regarding appointment of Event Manager and Referee for all CAQ Events.' A letter of apology will be sent to Wynnum Club. The President will also discuss the matter with the Director of Association.</p> <p>11.2 Director of Association Re: Referees – tabled for further consideration</p> <p>11.3 Director of Association Re: Events Manager – tabled for further consideration”</p> <p>11.4. McAlister, event management – Bruce McAlister had sent information to the Event Sub-Committee and their first meeting had been held earlier in the day.</p>	Carried without dissent
12	<p>Constitution/ By-Law Review</p> <p>12.1 Keith McLeod, Southport, suggesting wording for By-Law change.</p> <p>12.2 D. Byres. further suggestions for wording for By-law Change.</p> <p>12.3 Sunshine Coast Region Support for suggestion put forward by D Byres.</p> <p>After discussion, the following motion was put</p> <p>MOTION 12.1 It was moved D. Byres (SCR) and seconded B. McAlister (BSR) as follows:</p> <p>“Delete paragraphs 2.2 d), e) and f) and insert the following paragraphs:</p> <p>d) (1) paying to CAQ each year all fees and levies for new and continuing registered players, including players registered in another country but a member of a CAQ affiliate club; and</p>	Carried without dissent

	<p>(2) ensuring that all members of Member Clubs who play any of the mallet sport codes supported by CAQ are Registered Players; and</p> <p>(3) limiting entries to Member Clubs' mallet sport events to only CAQ Registered Players, ACA Registered Players and International Players registered with their home country mallet sports association.</p> <p>e) Any CAQ Affiliated Club who permits a non-affiliated player to play in events conducted by ACA, State Associations and affiliated clubs, will incur a penalty of \$120.00 per occurrence.</p> <p>f) If any Affiliated Club fails to pay the fine within 30 days of the date of the event, then that Club may in turn be considered by CAQ to not be financial.</p> <p>g) The host club has the responsibility for checking if players are registered.</p> <p>h) Notifying the CAQ Event Manager, through the Regional Secretary, by 30 September each year, full details of any open tournament or event/s the Member Club plans to conduct the next year, and</p> <p>i) applying to the CAQ Event Manager through the CAQ Secretary by 30 September each year to host a CAQ-conducted event.</p> <p>After further discussion, MOTION: 11.4.2 it was moved D. Byres (SCR) and seconded D. Williams (VP) that 'CAQ will review the 'Code of Conduct' to include penalties for actions.</p> <p>MOTION 12.4.3 It was moved Dick Byres (SCR) and Seconded D. Williams (V/P) 'that should an unregistered player participate in a Regional Event, then each Club in that Region will be considered responsible.'</p> <p>12.4 L. Dolan Communities. Forwarding a template for updating Constitutions.</p>	<p>Carried without dissent.</p> <p>Carried without dissent</p>
13	<p>The 2019 Budget It was advised the Budget committee still discussing this, a document would be forwarded to Management Committee members prior to the August meeting. John Stokes (WBB) had to withdraw from the sub-committee and M. Neate (GCT) who was a member in 2017 was seconded to the position.</p>	
14	<p>Development Grant 14.1 Update from the Assistant Director-General, for</p>	

	<p>Information only. 14.2 Sports and Recreation – advising results of Young Athlete Travel Subsidy. Information only. This was discussed briefly.</p>	
15	<p>REPORTS 15.1 President – tabled 15.2 Secretary 15.3 Treasurer The treasurer reported that registrations were still coming in regularly. Also, the \$10,000 IBD had matured. MOTION It was moved K. Woods (Treasurer) and seconded C. Ribone (BNR) that “the financial report is received, and accounts passed for payment.”</p>	Carried without dissent
16	<p>Regional Reports BNR and CQR Minutes - Tabled</p>	
17.	<p>Web Officer The Web Officer is overseas at present and will respond to any questions on return. MOTION It was moved D. Byres (SCR) and seconded B. McAlister (BSR) ‘that the focus for 2018 is the Web and therefore development will continue throughout the year.’</p>	Carried without dissent
18.	<p>GENERAL BUSINESS 18.1 TV Advertising Further comments on the above were received from 18.1 Deception bay Gateball Club 18.2 D. Byres 18.3 Merthyr Croquet Club 18.4 Headland-Buderim Croquet Club 18.5 Rockhampton Croquet Club MOTION: It was moved K. Wood (Treasurer) and seconded D. Byres (SCR) ‘that the Management Committee should proceed no further at this time’.</p> <p>19. University of Queensland proposal 19.1 M. Tinker – forwarding final Marketing Report 19.2 M. Tinker – promoting croquet The Management Committee felt the proposal by the students was very well written and has some very good points. It was therefore resolved that Murray Tinker is invited to the August Management Committee meeting to discuss further.</p> <p>19.3 Gateball Brazil 19.3.1 J. Morris, Brisbane North Gateball Coordinator 19.3.2 J. Park, National Gateball Coordinator.</p>	<p>Carried without dissent</p> <p>Secretary</p>

	<p>Before discussions began, M. Barnard (Visitor) m Lynda Davis (Visitor) and Barbara Northcott (visitor) were asked to leave the meeting.</p> <p>[IN CAMERA] [OUT OF CAMERA]</p> <p>MOTION, It was moved D. Williams (V-President) and seconded D. Byres (SCR) that 'while the Director has withdrawn the complaint, a letter is to be sent to G. Morris, advising that if he persists with his actions, there will be repercussions, with the letter to be taken as his first warning.'</p> <p>The Management Committee was advised that ACA had agreed \$5,000 total, plus \$1,000 towards shirts, would be provided to support the Australian players attending the World Gateball Union's Championship in Brazil.</p> <p>MOTION It was moved D. Byres (BSR) and seconded Kath Wood (Treasurer) "that the nine Queensland players are sponsored \$250 each for the event'. <i>(Note - B. McAlister (BSR) did not support the motion, while P. Reynolds (DDR) abstained from voting through Conflict of Interest).</i></p> <p>MOTION It was moved D. Williams (Vice-President) and seconded K. Wood (Treasurer) 'that, prior to receiving the above amount in personal bank accounts, all players must sign the Code of Conduct Agreement.'</p> <p>[M. Barnard (Visitor) m Lynda Davis (Visitor) and Barbara Northcott (visitor) then returned to the meeting.]</p>	<p>Carried without dissent</p> <p>Carried</p> <p>Carried without dissent</p>
20.	<p>ANY OTHER BUSINESS</p> <p>Expression of Interest G. Bury Greg Bury had expressed his interest in joining the Selection Sub-Committee and in State Team Co-ordinator.</p> <p>MOTION It was moved D. Byres (SCR) and seconded M Neate (GCT) 'that Mr Bury's Expression of Interest is accepted for the Selection Sub-Committee.' Chair of Selection Sub-Committee to be advised. The State Team Coordinator position is to be discussed at a later date.</p>	<p>Carried without dissent</p>
	<p>MEETING CLOSED NEXT CAQ BOARD MEETING 28TH AUGUST 2018</p>	

	TAKEN AS A TRUE RECORD	
	President: Secretary	