

CROQUET ASSOCIATION QUEENSLAND

**Sports House
150 Caxton street
MILTON Q 4064
Meeting date 24th August 2018**

		ACTION
1.	Welcome 10.30am The President welcomed Members to the Meeting.	
2.	Attendees: D. Close (President) D. Williams (Vice President), C. Ribone (Secretary/BNR) K. Wood (Treasurer), P. Reynolds (DDR), M. Neate (GCTR), L. Farry (CQR), D. Byres (SCR), B. McAlister (BSR), John Stokes (WBB), V. Wintzer (Minute Secretary)	
3.	Visitor B. Fleming	
4.	Vale: Jean Graham, CAQ President 1995-1996	
5.	Receipt of Minutes M/C 24 July 2018 MOTION: It was moved D. Byres (SCR) and seconded L. Farry (CQR) 'that Minutes of the CAQ Management Committee meeting of 24 July are received'.	Carried without dissent
6.	Amendments to Minutes of Management committee Meeting 24 July 2018 Item: Reports and Discussion from Code Directors, Director of Referees, Gateball, "M. Barnard" should read "Margaret Barnard" Item 20, Expression of Interest, "State Team Co-coordinator" should read "State Team Squad Coordinator"	
7.	Confirmation of Minutes M/C 24 July 2018 MOTION: It was moved B. McAlister (BSR) and seconded P. Reynolds (DDR) by 'that the Minutes of 24 July together with the amendments above, are confirmed'.	Carried without dissent

<p>8.</p>	<p>Business Arising from the Correspondence 8.1 Selection Policy, Ad hoc Committee B. Fleming attended the meeting to speak to the meeting on behalf of the ad ho Sub-Committee, he was asked to do so by the President. The President pointed out that as the written report had not been received in time to be circulated to MC members, so any decisions would need to be presented at the September meeting. Mr Fleming then gave. a precis of the changes. The President thanked Mr Fleming for his attendance, advising the amended Draft Policy would now be held over until the September MC meeting. Mr Fleming then left the meeting.</p> <p>8.2 150th Year Celebrations Parliament House Mr McAlister’s written report had not been received in time for distribution to the MC, so he made a brief verbal report. He stated that the event was well worth attending, it was given good exposure. It was well staffed by members of several affiliate clubs who demonstrated both croquet and gateball and suggested these clubs should receive letters of thanks. Redcliffe Gateball, a new club, had provided three members from 10am to 3pm. Not a lot of postcards had been handed out, so the balance is returned to use elsewhere.</p> <p><u>Motion</u> It was moved B. McAlister (BSR) and seconded J. Stokes (WBR), “that letters of thanks are forwarded as per recommendations”</p> <p>8.3 Event Management Mr McAlister’s written report had not been received in time for distribution to the MC, so he made a brief verbal report. He reported that the calendar was not finalised yet, and the sub-committee would need a couple more weeks, though it was originally planned to forward the finalised calendar to clubs by end August, so they could then put in bids to host the various events.</p> <p><u>Motion</u> It was moved B. McAlister (BSR) and seconded D. Byres (SCR) that “as soon as calendar is finalised, a copy is sent to all clubs, so they can forward an expression of interest to host events as soon as possible.”</p> <p>8.4 Constitution and By-Laws After discussion, the following two motions were put</p>	<p>September meeting</p> <p>Carried without dissent</p> <p>Tournament Sub-Committee</p> <p>Carried without dissent</p>
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	<p><u>Motion</u> It was moved John Stokes (WBB) and seconded D. Williams “that By By-Law 2.2 is amended as stated in 12.1 of the July MC meeting minutes, and amended By-Laws are uploaded to the web.”</p> <p><u>Motion</u> It was further moved D. Byres (SCR) and seconded D. Williams (V-Pres) “that there is a review of the Association’s Constitution (Rules) By-Laws and Policies and transferred to a system of Constitution (Rules), Policies and Procedures by June 2019”.</p> <p>The By-Law should include the rider that all consequences would be at the discretion of the Management Committee.</p> <p>It was pointed out that, to deal with such complaints a Complaints Sub-Committee should be formed.</p> <p><u>Motion</u> It was moved C. Ribone (BNR) and seconded D. Williams (V-Pes) “that the position of Complaints Sub-Committee Chair is included as a Duty Officer Position at the next call for Association nominations, together with an Expression of Interest section for those who would be prepared to serve on this sub-committee when required.”</p> <p>It was further resolved that the above is included as a discussion point at the September Special General Meeting.</p> <p>8.5 Code of Conduct 8.51 Notice from Coolum Club (FIO) It was felt by the MC that the CAQ Registration Officer should be advised of the de-registration, so any re-registration for another Club can be monitored.</p> <p>8.5.2 Paper submitted on suggested Code of Conduct Consequences After discussion, that the following motions were put:</p> <p><u>Motion</u> It was moved D. Byres (SCR) and seconded B. McAlister (BSR) “that recommendations (1) and (2) are adopted.”</p> <p><u>Motion</u> It was moved C. Ribone (BNR) and seconded K. Wood (Treasurer) “that a Working Party consisting of R. Byres, B. McAlister and J. Stokes is formed to develop the list of violations and consequences, together with process, by September MC Meeting.”</p> <p>It was further resolved that the above is included as a discussion point at the September Special General Meeting.</p>	<p>Carried without dissent</p> <p>Carried without dissent</p> <p>Carried without dissent</p> <p>Registration Officer</p> <p>Carried without dissent</p> <p>Carried without dissent</p>
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	<p>8.6 University of Queensland Proposal Committee members were advised that M. Tinker was not able to attend this meeting but would be available for the September MC meeting. The President advised the members that, as soon as discussions with M. Tinker were finalised, the Association should submit the proposal to ACA, as it was possible they will be prepared to fund the project as a pilot program.</p>	September meeting.
9	<p>Correspondence</p> <p>9.1 E. Melville – registration numbers for July. Registered players at the end of July were 1451, with 31 second club included in the total.</p> <p>9.2/4 Director of Referees – Golf A. Hallinon reported on the new rules, advising that he and Gordon Matthews were preparing a DVD which could be used by clubs. This would cost \$800. Permission was given for the funding, but it was suggested that, once the DVD is completed, it is sent to ACA with the suggestion that it could be used by all States, with possible funding reimbursed from them.</p> <p>9.3 M. Cohn, re meeting of AC Referees Greg Whymark is unable to attend; therefore, a representative is to be chosen. Resolved that request is forwarded to G. Whymark for his suggestion.</p> <p>9.5 L. Fleming - re Higher Level Workshop for Referees Ms Fleming had forwarded information, it was resolved that this is sent to the Director of Referee (Codes) for information and action as necessary.</p> <p>Motion: It was moved M. Neate (GCT) and seconded J. Stokes (WBB), “that inwards correspondence is received and outwards ratified.”</p>	<p>G. Whymark</p> <p>Secretary</p> <p>Carried without dissent</p>
10	<p>ACA Business</p> <p>10.1 A/B/C/D ACA Minutes</p> <p>10.2 ACA SGM, Asking for name of State representative, notices of motion and topics for forum.</p> <p>10.3 ACA Website, advising the upgrade will be completed shortly.</p> <p>10.4 Finance – ACA Bronze and Gold Medal</p> <p>10.2 Motion: It was moved K. Wood (Treasurer) and seconded J. Stokes (WBB) “that D. Williams (V-Pes) is nominated as Queensland’s representative to the ACA Special General Meeting”.</p>	Carried without dissent

	<p>Any suggestions for forum topics should be forwarded directly to the President by 15 September.</p> <p>10.4 It was advised that entry fees for ACA Bronze/Gold Medals had been increased to \$90, with funding of 70% to State and 30% to ACA.</p>	Treasurer
11	<p>Reviews – Sports and Recreation 11.1 Community Sport Infrastructure FIO, calls for recommendations to infrastructure, sent to Clubs to complete survey.</p>	
12	<p>REPORTS 12.1 President The President advised he would be attending Point Lookout's 125th anniversary and attending Brisbane North's October meeting. 12.2 Secretary 12.3 Treasurer The treasurer presented the financial accounts and reported that that IBD for <u>\$50,000 had been redeemed.</u></p> <p>, Motion: It was moved K. Wood (Treasurer) and seconded M. Neate GCT) that "the financial report is received, and accounts passed for payment."</p>	Carried without dissent
13	<p>13.1 2019 Draft Budget The Treasurer presented the 2019 Draft Budget, advising she had calculated this on 1450 members. As there is usually several delistings from October to December, it was suggested that perhaps 1,430 would be a more realistic number with which to work.</p> <p>Motion It was moved (K. Wood (Treasurer) and seconded J. Stokes (WBR) "that the 2019 Budget figures are amended as directed, and distributed to members with SGM notice"</p>	Carried without dissent
14	<p>Regional Reports 14.1 Sunshine Coast Region Minutes – Tabled.</p>	
15.	<p>Web Officer The Event Management Web workshop will now be held on 6 September.</p>	
16.	<p>GENERAL BUSINESS 16.1 Gateball – Brazil – Player's Agreement. The committee was advised that the agreement had been forwarded to the nine players and five had been received back to date. The Player's Agreement document was based</p>	

	on that adopted by ACA.	
17.	<p>ANY OTHER BUSINESS</p> <p>17.1 WBBR – Regional Handicapping System The Region had asked if Regions had a system for monitoring handicaps in the Region. It was suggested that the Region talk with GCT Region, plus liaise with the CAQ Handicapper.</p> <p>17.2 WBBR – Request for addition to Association and Ricochet Handicap Cards The Region requested if it was possible to include doubles results on the Association and Ricochet handicap cards, like that for Golf Croquet. The rationale was that many older Association and Ricochet players no longer played singles, so heir handicaps were not adjusted. As this was an ACA query, it was resolved that the topic is forwarded to the ACA as a forum topic for the SGM.</p> <p>17.3 Special General Meeting The meeting was set for Tuesday, 25 September, 10.30am, Sport House. Clubs are to be advised of suggested topics for the forum following the SGM. The three Hall of Recognition nominees – T. Ericson, M. Melville and D. Savage will be presented with their certificates at this meeting also.</p> <p>17.4 DDR Representative, requesting thought is given to assisting clubs who are in drought area is It was pointed out that most of Queensland was drought stricken, with most regions now having to pay for water. Motion It was moved C. Ribone (BNR) and seconded P. Reynolds (DDR) “that a Grant incentive of \$200 is offered to all clubs, to assist towards ground maintenance”.</p>	<p>WBB / GCT</p> <p>Secretary / ACA</p> <p>Secretary</p> <p>Carried without dissent</p>
	<p>MEETING CLOSED</p> <p>NEXT CAQ MANAGEMENT COMMITTEE MEETING: Special General Meeting, Tuesday 25 September 2018, 10.30am, Sports House. Man Com Meeting: to follow SGM.</p>	
	<p>TAKEN AS A TRUE RECORD</p> <p>President: Secretary</p>	