CROQUET ASSOCIATION QUEENSLAND INC.

MINUTES

MANAGEMENT COMMITTEE MEETING
Date: Tuesday 28 July 2020
Venue: Sports House, 150 Caxton Street, Milton & Skype

1.		**1.1 Attendance**: Don Close (Chair), Cynthia Tacey, Willy Silk, John van Barneveld, Merle Neate, Maria Bume **Via Skype:** David Drake (Treasurer), Joan Mathiesen, Pat Habner, Jacek Czarski, Paul Reynolds **1.2 Observers:** Terry Ericson, Kevin Melksham **1.3 Apologies**:	
2.		**Opening:** The Chair opened meeting at 10:30 and welcomed everyone.	
*		**Presentation: Bronze Medal Selection – Terry Ericson** Table and accepted. See list: https://www.croquetqld.org/about-us/news/state-bronze-medal **Selectors**: a. ISS: MC - The decision to select/send the state team to Tasmania is deferred pending the advice from ACA for the event and CAQ. https://www.croquetqld.org/about-us/news/inter-state-shield-golf-croquet b. Open Competition GC singles and GC Mixed Doubles – no cap, the event to remain open. If oversubscribed, then this will be modified after closing. MC accepted. c. 45 minutes games in GC: Games should be 1 hour. MC accepted. d. Suggested more Tier games to Sunshine Coast specially Tier event for 2021. SCR meeting Monday Pat to find out. Forms to host on Website. e. AC Bronze: Go ahead as planned and Eire Cup Team deferred to end of year. DC thanked Terry for this presentation.	
3.		**Vale:** Meg Aspinal (past member of Windsor CC), Pat Manser (of Nambour CC) A minute silence was observed.	
4.		**Receipt of MC Minutes 30th June 2020** **Moved**: Cynthia Tacey **Seconded:** Willy Silk	**Motion carried**
5		**Amendments to Minutes of Management Committee Meeting 30th June 2020** Correct Name in Clause 9.3.3 to read John van Barneveld, not Don Close. Accepted.	
6.		**Confirmation of Minutes 30th June 2020** **Moved**: Cynthia Tacey **Seconded**: Willy Silk	**Motion carried**

7.		**Business arising from MC Minutes 30th June 2020**	
	7.1	**CAQ Selection Policy 2019 No2** Could this document be formatted before its PDF? Accepted.	**Action: Sec**
	7.2	**Governance Committee Report** 'That Conduct of Meeting Procedure reviewed by GC be accepted'. **Moved**: John van Barneveld **Seconded**: Pat Habner Paul Reynolds queried GC regarding position descriptions, GC did not meet – Pat Habner still to organise whose doing what.	**Motion carried**
8		**Correspondence**	
	8.1	**ACA** **8.1.1 Qld Bronze Medal – Acceptances**	Information
	8.2	**Email from Secretary Moreton Bay Gateball Club** Requesting copy of letter. MC decline to provide copy of letter.	Information
	8.3	**COVID-19 Stage 3** **8.3.1 Clubs/Competition Issues** Discussions was held and resolved that Terms of Reference finalised. David Drake and Cynthia Tacey to put out a document for Management before next meeting. **8.3.2 Qld Fitness, Sports & Recreation COVID Safe Return to Play (LF & BN)**	**Action: DD & CT** Information
	8.4	**Regional Minutes** **8.4.1 BNR – July 20** **8.4.2 BSR** – February and March Minutes Taken as read.	Information
	8.5	**GC Singles Open Event Reports** **Toombul cc (a) + Toombul Report (2)** The MC accepts report. **8.5.1 Tournament Referee LF (2) – see attachment** **8.5.2 GC Director's Report and Recommendations KM (2) – see attachments** **8.5.3 Event Organiser Report GT – see attachments (2)** Taken as read.	Information/Discuss
	8.6	**Holland Park Bowls Club- Request to CAQ** Re-purpose 1 green to community for croquet. John van Barneveld to investigate and report back to MC.	**Action: JB**
	8.7	**Bribie CC Newsletter**	Information
	8.8	**Defibrillators** Ian Every (Twin Rivers) informs new Defib purchased with grant $$ and provided details to CAQ Secretary for those clubs interested in getting one.	Information
	8.9	**Letter from Tambourine Mountain** 'That David Drake write letter to TM CC seeking payment of financial membership for 2020 with the timeline as end of September. If they are not financial then there will be a '**Show Cause**' notice' sent to Club. **Moved**: Pat Habner **Seconded**: Joan Mathiesen Jacek Czarski left meeting at 12:15 p.m.	**Action: DD** **Motion carried**
	8.10	**Facebook Team** 'In line with CAQ's Social Media Policy, the MC authorises the formation of a Communications sub-committee consisting of the following people: Frances Wright, Steve Helleur and Trevor MCcubbin to work CAQ Facebook and report to the Management Committee next month. **Moved**: John van Barneveld **Seconded**: Cynthia Tacey	**Motion carried**

9		**Reports -**	
	9.1	**President –** Will be discussing with ACA in regard timing Interstate Shield/GC Gold Medal will have information at the next meeting. Printing of Coaching manuals in hand now and New programs will be launched in Qld in October. Does not include referring.	Information
	9.2	**Secretary** – none to present.	
	9.3	**Treasurer** **9.3.1 Treasurer's Report for July 2020 –** Taken as tabled **9.3.2 Treasurer's Report for July 28 Meeting –** Taken as tabled **Resolutions:** 1) That CAQ management committee approves payment of a standard amount ($25 per event) to all venues that host CAQ events from 1 July 2020 onwards, to cover the "COVID costs" of sanitiser, extra cleaning, signage lamination etc. **Moved**: David Drake **Seconded**: John van Barneveld 2) That CAQ management committee requests the Governance committee to consider what needs to change in order for two CAQ-affiliated clubs in northern NSW to meet the twin objectives of (i) accessing state govt funding in future and (ii) enabling their club members to participate in mallet sport events at nearby clubs on Queensland's Gold Coast. **Moved**: David Drake **Seconded**: Pat Habner 3) That CAQ management committee expresses gratitude to **Australian Croquet Association Inc** for its unilateral reduction of the current-year affiliation fees and international levies payable by the state associations (including CAQ) and approves payment to ACA of $22,475. **Moved**: David Drake **Seconded**: Cynthia Tacey 4) That CAQ management committee recognises the effective leadership demonstrated by the club committees at **Eildon Croquet Club** and at **Nambour Croquet Club**, for their respective efforts in each attracting five new members during the difficult June quarter. **Moved**: David Drake **Seconded**: Cynthia Tacey 5) That CAQ management committee ratifies CAQ payments during the period from 20 June to 17 July 2020 and receives this report. **Moved**: David Drake **Seconded**: Pat Habner	**Motion carried** **Motion carried** **Motion carried** **Motion carried** **Motion carried**
10		**SPECIAL BUSINESS**	
		Redcliffe Gateball Club Don Close said to put back on agenda. Request Redcliffe Gateball Club – To respond to the '**Show Cause Notice**' at next MC meeting'.	**Action: Sec**
11		**GENERAL BUSINESS**	

	11.1	**Amendments to Selection Policy** No objections. Amendments accepted**.**	**Action: Sec**
	11.2	**Venue Manager's report for AC Open Singles** CAQ Taken as tabled and MC adds that CAQ supports rights of the Venue Managers to enforce rules as necessary where a player is not conforming.	
	11.3	**Ipswich Gateball Club** 'Letter to be sent now to Ipswich Gateball Club – Advising they are unfinancial and '**Show Cause notice**' why they should not be removed from CAQ. Not actioned as we received "letter of resignation" from Club. To table at August meeting **Moved**: Cynthia Tacey **Seconded**: Merle Neate	**Action: Sec** **Motion carried**
	11.4	**Suitable Golf Referee** Joan Mathiesen raise that they have issue finding suitable golf referees. Don close suggested anyone waiting for requalification/reaccreditation should be given moratorium before end of 2020 to qualify and deemed to be current until then.	
12		**Meeting Closed**: 2 p.m.	
13		**Date next monthly meeting:** Tuesday 25 August at 10:30 am	